



Canticle Ministries New Volunteer Intake Form

Today's Date: _____

Your Name: _____

Your Address: _____

Your Home Phone No. _____ Your Work No. _____

Your E-mail Address _____

How do you prefer we contact you? (Please check one)

Home phone _____ Work phone _____ E-mail _____

1). We would like to know specifically what types of volunteer tasks you would be willing to undertake on behalf of Canticle Ministries, and of those, which you would find most gratifying for you personally. Please place a check next to each task you would be willing to make yourself available for. For each item you check, please assign it a number from 1-5 to indicate how gratifying you would personally find it to provide this service (where 1= not very gratifying and 5 = very personally gratifying).

<u>Types of volunteer opportunities available</u>	<u>Check each task you would be willing to do</u>	<u>For each checked item, rate with a number from 1-5</u>
On-going Client Opportunities:		
Transitional Housing Mentor	_____	_____
Client Buddy	_____	_____
Provide Client Transportation	_____	_____
Help with Client Newsletter	_____	_____
Bi-lingual Client Support	_____	_____
Scholarship Mentors	_____	_____
On-going Canticle Committees (meetings held once a month):		
Board Sub-committees	_____	_____
Speakers Bureau	_____	_____
Clerical Work	_____	_____
Special Events Planning Committee	_____	_____
(Special events listed below)		
Special Events (Volunteer for day of event):		
Canticle Ministries Signature Event (Spring)	_____	_____
Plant Sale (May)	_____	_____
AIDS Walk (September)	_____	_____
World AIDS Day (December)	_____	_____
Baking (as needed)	_____	_____

Please list any other services you could provide. _____

2). When are you typically available to volunteer for Canticle Ministries? (Please check all that apply)

Weekdays: Mornings _____ Afternoons _____ Evenings _____
Saturdays: Mornings _____ Afternoons _____ Evenings _____
Sundays: Mornings _____ Afternoons _____ Evenings _____

3). Would you be able to do a weekend volunteer training?

Yes _____ No _____

4). For you personally, how often do you feel it is appropriate to be asked to volunteer for Canticle Ministries?
(Write in a number)

_____ Times a month is the right amount of time for me

5). At Canticle Ministries, we want to be sure that our Volunteers know how much we appreciate the good work they do on our behalf. There are several ways we can show this and need to know which ways would be most meaningful to you. Please indicate how meaningful each of the following would be to you personally, by giving each any number from 1-5 (where 1= not at all meaningful to me personally and 5 = very meaningful to me personally).

<u>Ways we could show our appreciation</u>	<u>Rate each with a number from 1-5</u>
Volunteer appreciation party, luncheon, tea or dinner	_____
Certificates	_____
Mention name and services provided in Canticle Chronicles	_____
Thank you letters for services performed	_____
Receive Birthday Greetings	_____
Other (write in) _____	

6). We publish a monthly volunteer newsletter called Canticle Chronicles. Listed below are a variety of different types of articles we could include to this newsletter and we'd like to know which would be of special interest to you. Please place a check next to each type of article you would like to see. Check all that apply.

Information about HIV/AIDS _____
Personal stories of people living with HIV/AIDS _____
Information about holistic or alternative health care _____
Current volunteer needs or opportunities _____

Please list any other types of articles that you would like to see? (Please be specific) _____

**Thank you very much for your assistance with this intake form!
We really appreciate it!**